

# JONATHAN ELORM ATTAH-SEWOR

Law Graduate

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## PROFESSIONAL SKILLS

Project Coordination  
Intellectual Property Mgt.  
Public Speaking & Moderating  
Content Management  
Microsoft Office  
Leadership  
Legal Risk Assessment  
Stakeholder Engagement

## EDUCATION

### CERTIFICATIONS

- Ghana School of Law, Professional Law Course (QCL, BL) Oct. 2024 - Present
- World Intellectual Property Org., General Course on Intellectual Property - June 2026

### BACHELOR'S DEGREE

- Bachelor of Laws LL. B, First-Class Honours  
Wisconsin Int. University College  
Accra, Ghana - 2021 to 2024
- Bachelor of Arts, Music Education  
University of Education, Winneba - 2014 to 2018

## CAREER SUMMARY

Legal Graduate with multidisciplinary experience across law, corporate governance, business, and the creative industry. Skilled in legal support, regulatory compliance, executive coordination, project coordination, and intellectual property, with a proven ability to deliver practical and commercially focused solutions.

## PROFESSIONAL EXPERIENCE

### LEGAL INTERN S & S LEGAL, OSU-ACCRA

JAN. 2026 - AUG. 2026

- Assisted Managing Partner in preparing legal opinion on allegations of breach of fiduciary duties, undeclared revenue, and forgery by former directors, providing recommendations on remedies and corrective corporate measures to protect client interests.
- Participated in client conferences with senior counsel and prepared legal briefs summarizing material facts and identifying legal issues to support litigation strategy.
- Analyzed and revised a cross-border MOU between a Ghanaian aviation catering company and a UAE-based group, drafting a formal legal opinion on enforceability, risk exposure, liability allocation, termination protections, and dispute resolution to ensure compliance and mitigate risks.
- Drafted post-judgment enforcement processes, including a Writ of Possession and Praecipe, to facilitate execution of a judgment and client recovery strategy.

### LEGAL INTERN Societe Generale PLC, Head Office - Accra

JAN. 2025 - AUG. 2025

- Drafted written submissions for a case involving the bank as a defendant, collaborating with the Head of Legal to strengthen the bank's legal arguments.
- Reviewed, analyzed, and re-drafted contracts and agreements to ensure compliance with Bank of Ghana directives and regulations, safeguarding the bank's legal standing.
- Attended court to retrieve records of proceedings, rulings, and judgments, facilitating timely access to essential documentation for ongoing litigation.
- Assisted with archiving and organizing files, ensuring proper record-keeping and easy accessibility within the Legal department.
- Transcribed audio-recorded management meetings into official minutes, ensuring clarity of discussions and decisions.

### EXECUTIVE ASSISTANT TO THE C.E.O Ghana Commodity Exchange

APRIL 2024 - DEC 2024

- Provided comprehensive administrative support to the CEO by scheduling appointments and interviews, managing calendars, replying to emails and letters, booking venues for management meetings, and keeping confidential documents, ensuring optimal time management.
- Acted as primary liaison between CEO and internal departments, facilitating clear communication and timely approvals of cheques and payment vouchers.
- Coordinated receipt of Monthly Reports and Handing-Over Reports from functional management for the CEO, enhancing performance tracking and executive oversight.
- Issued payment notices to designated government authorities for commodity suppliers, ensuring timely disbursement and fostering strong supplier relationships.

## LEGAL INTERN

Freshfields Law Consult, Accra

JUNE 2023 - JULY 2023

- Managed aviation liability complaint involving EgyptAir; interviewed client, gathered documentary evidence, and drafted formal demand notice with colleague intern, securing prompt compliance and compensation for lost baggage without litigation.
- Assisted in case assessments, prepared court processes, trial questions, and pleadings for associates.
- Assisted attorneys in legal research and document preparation tasks.
- Reviewed case files and organized evidence for ongoing cases.
- Drafted legal documents, including memos and briefs, under supervision.

## LEGAL INTERN

Bentsi-Enchill, Letsa & Ankomah, Accra

JUNE 2022 - JULY 2022

- Drafted entry of judgment under the supervision of a Partner for review and filing, facilitating the enforceability of the court's decision.
- Prepared transcripts for the case of Ogyedom Obranu Kwesi Atta VI vs Ghana Telecommunications Co. Ltd. & Another, supporting case analysis and trial preparation at the Supreme Court of Ghana.
- Updated client files with information and developments from court appearances, enhancing case tracking and ensuring timely responses.
- Conducted due diligence at the Lands Commission on a land document, verifying location and ownership to mitigate potential legal risks.

## VOLUNTEER LEADERSHIP & COMMUNITY SERVICE

- **Ghana School of Law SRC Week Planning & Organizing Committee | 2026**  
Served on the Planning and Organizing Committee responsible for coordinating activities for the 2026 SRC Week Celebration held at the University of Ghana Sports Stadium, supporting event planning, logistics, and execution.
- **UPSA Legal Clinic - Prisons Project | August 2025**  
Participated in a pro bono legal outreach led by **Mr. John Baptist Ayedze, Esq.**, visiting the Koforidua Prisons to gather case data on unlawfully detained and convicted inmates.  
Assisted in compiling information used to facilitate legal intervention, contributing to the release of several detainees and wrongfully convicted inmates.
- **Theovision International Medical Outreach | August 2023 | September 2024 & 2025**  
Supervised the distribution of educational materials, sanitary products, and oral hygiene supplies to children and adolescents in underserved communities.  
Facilitated educational and counselling sessions on sexual and reproductive health, menstrual hygiene, and oral health awareness.
- **Ghana Commodity Exchange (Corporate Volunteering) | December 2024**  
Coordinated the End-of-Year Meeting and Christmas Carols Programme.  
Moderated corporate events and official visits, including an educational visit from the YALI Regional Leadership Centre, West Africa.  
Coordinated and produced original music for the CEO's **SMARTER Leadership Podcast**, recorded voice-overs for the 2024 GCX Symposium, and supported social media content creation.
- **Creative Lead Roles**  
Engaged in music direction and creative project leadership, including serving as Production Manager for Team Eternity Ghana's *Sounds of Eternity* Album (2020), leading the Eastern Regional Mass Choir at the Greater Works Conference (2019 and 2022), and heading the Asbury Dunwell Church Music Team (2021-2025), where I provided creative direction, coordinated teams, and managed music programmes and performances.

## HOBBIES & INTERESTS

- Mentoring & Youth Development
- Event Planning & Coordination
- Outdoor Adventures (Hiking)
- Travelling & Cultural Exploration