

**THE MANAGING PARTNER
FITCH ATTORNEYS
NO. 32 HACKMAN OWUSU AGYEMANG STREET, EAST LEGON
ACCRA-GHANA**

31ST JULY, 2026

Dear Madam,

APPLICATION FOR PUPILLAGE

I am Kwadwo Mensah Adu-Duodu, a final-year student at the Ghana School of Law.

I am writing to express my strong interest in securing a pupillage opportunity at your prestigious firm, Fitch Attorneys, following the 2026 Call to the Bar.

My academic background equips me with a robust foundation in both general and specialized areas of law. I hold a Master of Laws (LLM) in Tax Law, Policy and Practice from the University of Ghana, Legon, and a Bachelor of Laws (LLB) from the Ghana Institute of Management and Public Administration (GIMPA).

While pursuing academic knowledge, I did not forgo practical training. During my legal education, I completed internships at reputable firms, including GOB Law Consult, Bridge Legal, and ABM Attorneys at Law. Through these roles, I honed my competencies in legal research, drafting, teamwork, critical thinking, and complex problem-solving. These skills acquired position me to contribute meaningfully to your practice groups from day one.

Additionally, my National Service at the Office of the Head of the Local Government Service significantly strengthened my professional acumen. It instilled in me a high degree of discipline, timeliness, adaptability, and resilience. During this tenure, I actively drafted memoranda and official correspondence while sharpening my digital proficiency in Microsoft Word, PowerPoint, and Excel.

I am interested in the pupillage opportunity at Fitch Attorneys because your core practice areas, which include Corporate and Commercial Law, Taxation Advisory Services, and Energy and Natural Resources align seamlessly with my diverse interests, spanning finance, tax, technology, sports, and corporate work, making this a great start to my legal career.

I am eager to bring my work ethic, dedication, and result-oriented mindset to Fitch Attorneys as a pupil, using this opportunity to both add value to your team and accelerate my professional growth.

Kindly contact me via email @ kwadwoduodu1@gmail.com or via phone number +233 241 749 351

Thank you for your time, consideration, and leadership of a distinguished institution.

Yours sincerely,

KWADWO MENSAH ADU-DUODU