FRANCISCA NUNOO

Phone: 0506203687/ **Email**: fnunoo937@gmail.com / **Address:** Madina, Accra

Detail-oriented and analytically minded law student with practical experience spanning judicial chambers and firm environments. Proven track record in conducting targeted legal research, drafting substantive legal documents, and analysing complex materials. Committed to delivering high-quality support to legal teams while advancing professional competence.

EDUCATION

Ghana School of Law
Professional Law Course Certificate | 2024 – Present

University of Professional Studies, Accra
Bachelor of Laws (LLB) | 2021 – 2024

Wesley Girls' High School
WASSCE Certificate | 2017 – 2020

WORK EXPERIENCE

Internship | Amoako Adjei Law Consult, Accra
January 2026 – August 2026

- Collaborated with senior associates to conduct comprehensive legal research across diverse practice areas.
- Assisted in drafting substantive legal instruments, case briefs, and corporate correspondence.

Job Shadowing Participant | Webber Wentzel, South Africa
September 2025 – September 2025

- Engaged in immersive observations of corporate legal practices.

Internship | High Court Complex, Accra
January 2025 – August 2025

- Conducted targeted legal research on statute and case law directly for the supervising judge.
- Maintained detailed courtroom observations to analyze litigation strategies and judicial decision-making processes.

Internship | Kulendi@Law, Accra
June 2023 – July 2023

- Delivered and contributed to legal presentations on a diverse range of topics.
- Partnered with counsel to proofread and verify legal materials.
- Performed targeted legal research utilizing statutes, case law, and regulatory guidelines.
- Analyzed documents, contracts, and other materials
- Assisted in drafting, editing, and polishing substantive legal documents and court briefs.
- Organized and maintained files and documents.
- Provided general administrative assistance to attorneys

Internship | Circuit Court, Takoradi
August 2021 – September 2021

- Observed daily courtroom proceedings to analyze judicial processes, litigation presentation, and case management.

SKILLS

- **Legal Research & Analysis**
  Proficient in navigating statutory provisions, case law, and procedural rules.
- **Communication & Advocacy**
  Strong written and verbal communication skills, tailored for legal drafting and collaborative environments.
- **Technical Proficiency**
  Advanced command of Microsoft Word and PowerPoint for professional document creation and presentations.

PROFESSIONAL AFFILIATIONS

- Member of the Federation of African Law Students (FALAS)
- Public Advocacy Training
  (FALAS Ghana, March 2023)

LANGUAGE

- English (Native)
- Fante (Native)

REFERENCE

1. **Abena Ankomaa Asomaning, Esq.**
   Associate
   Kulendi@Law
   10A Bortey Ave. Airport Residential Area, Accra
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   abenaa@kulendilaw.com.gh

2. **Gloria Ewura Ama Saah, Esq.**
   Associate
   Amoako Adjei Law Consult
   2 Marble Link, Westlands Blvd, Accra
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   ewurasaah@gmail.com

3. **Dr Rowland Atta-Kesson**
   University of Ghana School of Law
   Legon, Accra
   ratta-kesson@ug.edu.gh