Afia Kumi N. Apraku
Plot 144, Sasso Street
Adjiriganor, Accra
Ghana

18th August 2026

The Human Resource Manager
Fitch Attorneys
32 Hackman Owusu Agyeman St
East Legon, Accra

Dear Sir/Madam,

**APPLICATION FOR PUPILLAGE POSITION**

I wish to apply for the position of Pupil at Fitch Attorneys. I recently completed the Professional Law Programme at the Ghana School of Law and have successfully passed the final Part 2 Examinations.
I also hold a First-Class Honours degree in Law from Lancaster University and a Postgraduate Diploma from the University of Law, Liverpool. Having completed my professional legal education, I am now looking for an opportunity to begin my legal career and gain the practical experience necessary to become a capable and effective lawyer.

Over the last couple of years, I have had the opportunity to work in different legal environments. I am currently an intern with the Legal and Human Resource Directorate of the Securities and Exchange Commission, where I conduct legal and regulatory research, assist with drafting official correspondence, proofread legal opinions, letters and other documents, and carry out court filings and legal searches. I previously worked with the Legal Services Department of Department of Parliament House of Ghana, where I was involved in legislative research and supported the department's legal and administrative work. I also gained experience in private practice at Kwame Gyan & Associates, where I assisted with client meetings, researched property-related matters, analysed client documents and assisted with legal opinions.

I believe these experiences have given me a good understanding of the importance of careful legal research, clear drafting and attention to detail. They have also taught me how to work with confidential information, meet deadlines and take responsibility for tasks assigned to me. More importantly, working in regulatory, parliamentary and private practice settings have allowed me to see different sides of the profession and has increased my interest in developing my career in legal practice.

I believe I would be a good fit for Fitch Attorneys because I am hardworking, organised and willing to learn. I work well with others and take pride in producing accurate and well-considered work. My experience with the West Africa Civil

Society Institute where I supported policy influencing and engaged stakeholders across governance and development initiatives, also strengthened my communication, coordination and teamwork skills. I bring a strong academic record, practical legal experience, a willingness to learn and a high level of commitment to every responsibility entrusted to me. I would be eager to contribute these qualities to the firm's work while learning from its experienced practitioners.

I would be grateful for the opportunity to undertake my pupillage at Fitch Attorneys and to contribute meaningfully to the firm while developing my professional skills.

Thank you for considering my application and I look forward to hearing from you.

Yours faithfully,
Afia K. N. Apraku